

Agenda

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Scrutiny Committee

Date: **Tuesday 4 February 2020**

Time: **6.00 pm**

Place: **St Aldate's Room - Oxford Town Hall**

For any further information please contact:

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If you intend to record the meeting, it would be helpful if you speak to the Committee Services Officer before the start of the meeting.

Scrutiny Committee

Membership

Chair	Councillor Andrew Gant
Vice Chair	Councillor Dr Joe McManners
	Councillor Mohammed Altaf-Khan
	Councillor Lubna Arshad
	Councillor Nadine Bely-Summers
	Councillor Tiago Corais
	Councillor Dr Hosnieh Djafari-Marbini
	Councillor Alex Donnelly
	Councillor James Fry
	Councillor Richard Howlett
	Councillor Ben Lloyd-Shogbesan
	Councillor Craig Simmons

The quorum for this Committee is four, substitutes are permitted.

Copies of this agenda

Reference copies are available to consult in the Town Hall Reception. Agendas are published 6 working days before the meeting and the draft minutes a few days after.

All agendas, reports and minutes are available online and can be:

- viewed on our website – mycouncil.oxford.gov.uk
- downloaded from our website
- viewed using the computers in the Customer Services, St Aldate's, or
- subscribed to electronically by registering online at mycouncil.oxford.gov.uk

AGENDA

	Pages
1 APOLOGIES FOR ABSENCE	
2 DECLARATIONS OF INTEREST	
3 CHAIR'S ANNOUNCEMENTS	
4 MINUTES	7 - 14
<p>Recommendation: That the minutes of the meeting held on 14 January be APPROVED as a true and accurate record.</p>	
5 WORK PLAN AND FORWARD PLAN	15 - 26
<p>The Scrutiny Committee operates within a work plan which is agreed at the start of the Council year. The Work Plan is reviewed at each meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest Forward Plan (which outlines decisions to be taken by the Cabinet or Council). The Committee is asked to review and note its work plan for the remainder of the 2019/20 Council year.</p>	
6 CORPORATE STRATEGY 20-24 - FINAL DRAFT FOR APPROVAL	
<p>At its meeting on 12 February, Cabinet will consider a report on the post consultation draft of the Corporate Strategy. This item provides an opportunity for the Committee to comment on the latest draft and make such recommendations to the Cabinet as it wishes. Cllr Susan Brown, Leader of the Council, and Mish Tullar, Corporate Policy, Partnership and Communications Manager, will attend for this item. The consultation period for the draft Strategy ends on Friday 31 January. A report back on the consultation outcomes will be published as a supplement to this agenda on Monday 03 February and a revised draft of the Strategy will be made available at the meeting.</p>	
7 CUSTOMER EXPERIENCE STRATEGY	27 - 58
<p>At its meeting on 12 February, Cabinet will consider a report on the Customer Experience Strategy. This item provides an opportunity for the Committee to comment on the report and make such recommendations to the Cabinet as it wishes. The report will be presented by Cllr Nigel Chapman and Helen Bishop, Head of Business Improvement.</p>	
8 REPORTS FOR APPROVAL	
<p>The Committee is asked to approve the following reports for submission to</p>	

Cabinet on 12 February.

- 1) The Committee's response to the Q2 Performance Monitoring report
- 2) The Committee's response to proposals for a Zero Emissions Zone
- 3) Budget Review Report

These reports will be issued as supplement to this agenda.

9 REPORT BACK ON RECOMMENDATIONS

59 - 64

Since the last meeting Cabinet has responded to the Committee's recommendations on: Mid-point review of the Housing & Homelessness Strategy and Oxford's Waterways. Copies of Cabinet's responses are attached.

10 DATES OF FUTURE MEETINGS

Meetings are scheduled as followed:

Scrutiny Committee

- 03 March
- 06 April

Standing Panels

- Finance Panel 25 February
- Housing Standing Panel: 05 March, 08 April
- Companies Panel: 12 March

Scrutiny Review Groups

- Budget: 29 January
- Climate Emergency: 30 January, and 19 February

All meetings start at 6.00 pm

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.